

EMPLOYEE / PROSPECTIVE EMPLOYEE AUTHORIZATION TO RELEASE INFORMATION

Under the provisions of the Fair Credit Reporting Act, 15 USC, Section 1681 et seq., the Americans with Disabilities Act and all applicable federal, state, and local laws, I hereby authorize and permit my current or prospective employer, (type or write company name) _____, to obtain a consumer report and/or an investigative consumer report which may include the following:

1. My employment records;
2. Records concerning any driving, criminal history, credit history, civil record, workers compensation (Post-offer only) and drug testing;
3. In accordance with the Department of Transportation Motor Carrier Safety Regulations, Section 382.413, information concerning alcohol and controlled substances for the past 3 years (CDL drivers only).
4. Verification of my academic and/or professional credentials; and information and/or copies of documents from any military service records.

I understand that an "investigative consumer report" may include information as to my character, general reputation, personal characteristics, and mode of living, which may be obtained by interviews with individuals with whom I am acquainted or who may have knowledge concerning any such items of information.

I agree that a copy of this authorization has the same effect as an original.

I hereby release and hold harmless any person, firm, or entity that discloses matters in accordance with this authorization, as well as from liability that might otherwise result from the request for use of and/or disclosure of any or all of the foregoing information.

I understand and acknowledge that under provision of the Fair Credit Reporting Act I may request a copy of any consumer report from the consumer reporting agency that compiled the report, after I have provided proper identification.

I hereby authorize to obtain and prepare an investigative consumer report as set forth above, as part of its investigation of my employment application. This authorization shall remain in effect over the course of my employment. Reports may be ordered periodically during the course of my employment.

NOTE: Except for those states where an annual release is required, i.e. California - (CALIFORNIA continuing consent concept is inapplicable and a separate authorization must be requested each time a report is ordered. CA Civ. Code 1786.22)

First Name: _____ Middle: _____

Last Name: _____ DOB: _____

Maiden Name or Alias Name Used:

1) _____

2) _____

Social Security Number: _____ Driver License Number: _____

Driver License State Issued: _____ Date Issued: _____

Address: _____ City: _____

County: _____ State: _____ Zip Code: _____

Position Filling (Job Title) _____

Signature: _____ Date: _____

Witness Signature: _____ Date: _____